

*Thanks for joining!*

**HVSA Special Session**  
*Introduction to Rescue and  
Workforce Incentive*

Dec. 7, 2023


























*Please chat in your name and organization*





Washington State Department of  
**CHILDREN, YOUTH & FAMILIES**


# “Rescue Funds” – from the American Rescue Plan Act


(federal response to the COVID-19 pandemic)

Protective Factors to Support Strong and Healthy Families	 <b>Primary Intervention</b> STATEWIDE LEVEL <i>(Public Awareness, Trainings, Advertisements, Universal Messages)</i>	 <b>Secondary Prevention</b> COMMUNITY LEVEL <i>(Vulnerable Populations, Targeted Messages)</i>	 <b>Tertiary Intervention</b> INDIVIDUAL LEVEL <i>(Individualized Supports for Specific Needs)</i>
 <b>Parental Resilience</b>	 	 	
 <b>Social Connections</b>			
 <b>Knowledge of Parenting and Child Development</b>	 		
 <b>Concrete Support in Times of Need</b>		   	
 <b>Social Emotional Competence of Children</b>			


**Maternal, Infant Early Childhood (MIECHV)**  
 Funding provides emergency supplies (diapers, diapering supplies, infant formula, feminine hygiene, etc), grocery gift cards, technology supports and training for home visitors


**Concrete Goods (CG)**  
 Funding provided to non-profit nongovernmental organizations to purchase and deliver concrete goods to low-income families


**CBCAP**  
 Funding to support statewide and community-based strategies for child abuse and neglect prevention, evaluation of these strategies and parent leadership


**CAPTA Title I**  
 Funding supports to improve prevention, assessment, investigation, prosecution, and treatment activities related to child protective services

# Rescue Funds: Concrete Goods

SFY24 allowable purchases:

- Emergency Supplies
- Grocery Cards

Removed in SFY24:

- Technology
- Coordination with Diaper Banks



# Concrete Goods: Emergency Supplies & Grocery Cards

- **Purpose:** to address emergency needs of families
- **Recipients:** HVSA Participating Families only
- **Examples:** diapering supplies\*; face masks & other personal protective equipment; food & water including infant formula; hand soap & hand sanitizer; grocery gift cards.
  - *\*Diapering supplies: diapers, baby wipes & diaper cream; feminine hygiene supplies*
  - *Grocery gift cards: If available, use cards prohibiting purchase of alcohol, tobacco, firearms, & lottery tickets; if not available, communicate expectation with families & obtain signed agreement acknowledging/agreeing to these restrictions.*



# Rescue Funds: Concrete Goods

- Starts January 1, 2024 (no spending prior)  
Expense lines (pay points) will be added to your new A-19's that arrive with your amended contract (*starting with invoices for January due February 29, 2024*)
  - *Dates for fund use: January 1 - June 30, 2024*
  - *Distribution of goods on or before June 30, 2024*
- Quarterly reporting on how you spent funds will be part of your Quarterly Progress Report, starting with Q3, due April 22, 2024.
- **Stockpiling supplies – not allowed; these are intended to meet emergent needs of families and will require you have in place safeguards against theft**



# Concrete Goods: Emergency Supplies & Grocery Cards

- Develop a plan that details how you determined the needs you are addressing with the funds and who is eligible
- Purchase and distribute - approximately \$200 per family (less any admin that your organization takes)
- While **emergency supplies & grocery cards** may be purchased in advance, these should be responsive to families' emergent needs and not be stockpiled



# Concrete Goods – How to Use the Funds to Support Families

*The purpose of the rescue funds is to support home visiting activities that address immediate needs of parents, children and families related to the COVID-19 public health emergency.*

- Grocery Gift cards
- Gas Gift cards
- Other Gift cards
- Transportation costs (bus passes/tickets/Uber/Lyft)
- Diaper Packages
- Baby/Post-partum Supplies
- Cleaning Supplies
- Personal Hygiene
- Clothing Items
- Household Items
- Employment Assistance Items (food handlers, certification, uniform, etc.)

*Contact DCYF with any questions.*



# Concrete Goods: Emergency Supplies & Grocery Cards

## Documentation: in Quarterly Progress Reports

- Summarize how many unduplicated families were served
- Describe your rationale for items purchased and how you distributed
- Specify the number of items that were distributed by type
  - Grocery Gift cards
  - Gas Gift cards
  - Other Gift cards
  - Transportation (bus passes/tickets/Uber/Lyft)
  - Diaper Packages
  - Baby/Post-partum Supplies
  - School Supplies
  - Childhood Experience costs (sports, camps, etc.)
  - Cleaning Supplies
  - Personal Hygiene
  - Clothing Items
  - Household Items
  - Employment Assistance Items (food handlers, certification, uniform, etc.)





# Concrete Goods – What Cannot Be Purchased

*The purpose of the rescue funds is to support home visiting activities that address immediate needs of parents, children and families related to the COVID-19 public health emergency.*

## **Funds may not be used for:**

- Cash
- Ongoing program costs
- Staff training
- Technology supports for staff working remotely *or* for families to attend virtual home visits
- Activity kits or other program materials
- Rental or utilities assistance
- Medical Supplies
- Long-term supports for families
- Incentives for participation

## **Grocery cards do not allow:**

- Alcohol
- Tobacco
- Firearms
- Lottery tickets

*Contact DCYF with any questions.*

# Rescue Funds: Workforce Incentive

## Cash Payments to Eligible Home Visiting Program Staff

### Who is Eligible:

- Home Visitors & Supervisors in your entire home visiting program
  - Start day in their role is on or before 5/11/2023 (*worked during the COVID-19 pandemic*)
  - Employed by your organization at time of payment
  - Funded by DCYF/HVSA **and/or** other funding

*Funding is MIECHV and State, so we will need differentiate by how your staff are funded*



# Workforce Incentive Options

- DCYF issues a payment directly to those home visitor and supervisor staff who complete the vendor registration forms and meet the eligibility
- Your organization issues incentives and is reimbursed by DCYF (funded through additional funds in your contract budget)



# Process

If interested, please complete the [Workforce Incentives](#) tab in the SFY24 Budget Adjustment Worksheet. This will include:

- Your preferred option for issuing the incentives (DYCF or your organization administers)
- If you opt for your organization to administer, provide a description of how this will be done
- List of eligible home visitor and supervisor staff eligible to receive the incentive (in either option), including their names, start date, role, how they are funded, etc.

We will use the information to determine the amount of each incentive.

Incentives will be the same, regardless of your preferred payment option (either DYCF or your organization administers).

# Invoicing

## **A-19 Invoices:** amended to include Concrete Goods and Workforce Incentives

- Bill according to how much you spent (January 1 to June 30, 2024)
- Admin/Indirect payment points will be added, and you may charge your approved admin/indirect rate to these specific costs
- Provide backup documentation that specifies these supplies/expenses were charge to the Concrete Goods or Workforce Incentive Payment points. Workforce Incentives must be further differentiated between state and federal funds, if that applies to you. If your financial system merges with other costs, you must delineate within that to support reimbursement.



# Questions?



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