

Thanks for joining!

HVSA Office Hours

March 17, 2022

Please chat in your name and organization.



Washington State Department of
CHILDREN, YOUTH & FAMILIES



Using the chat function, please tell us:

*What spring flower or plant would you be if
you were one?*



Today's Topics

1. Save the Date: Spring All HVSA
2. FY22 Q1 & Q2 Performance awards
3. FY23 Pre-Contract Questionnaire (PCQ)
4. Questions



SAVE THE DATES

All-HVSA Virtual Spring Meeting

May 3rd & 4th, 9am to 12pm

“Grounding and Growing Together”

Registration will go out soon

May 4th: *Home Visitors* are encouraged to attend!



FY22 Q1 & Q2 Performance Awards

- Award data has been shared with the Program Specialists
 - If your site earned a Q1 or Q2 Enrollment performance award, you will receive an email with the amount earned by 3/18
 - Please include this amount on your next invoice in the “Performance Award” payment line

Thank you to all of you for the home visiting program services you provide to families across Washington State – this work is not possible without you!



FY23 Pre-Contract Questionnaire (PCQ)

Three tabs this year

1. PCQ
2. Budget
3. Rescue (new)
4. ~~PCQ Supplemental (removed)~~

Overview of form updates

- Streamlined the general formatting across the PCQ and Budget tabs
- Condensed where possible (e.g., removing duplicative questions)
- Added more rows for HVSA staffing (up to 15 home visitors and 4 supervisors)
- Created stronger alignment across historical LIA reporting categories and newly released MIECHV Home Visiting cost collection tool (Home Visiting Budget Assistance Tool; “HV-BAT”)

There will be instructions in the worksheets to help you complete the PCQ



FY23 Pre-Contract Questionnaire (PCQ)

- **PCQ Template Updates**

- Removed questions that are in the Quarterly Reports; added one question in Section 6
- Section 3 (budget) has some minor format and input updates
- Section 4 (staffing) now has more rows for inputting Home Visitor and Supervisor FTE and added Outreach FTE to the “Other Staff” section
- Section 8 (Org Financial) - Removed the actual cost reporting and Form 990 request this year

- **Budget Template Updates**

- Formatting changes reflect ordering in PCQ
- Supervisors with caseloads – entry only in the “Supervisor” section
 - No longer splitting costs between Home Visitor & Supervisor sections in the budget; can indicate in PCQ
- Section 2 (Goods/Services) and Section 4 (Contracted/Professional Services) have updated subcategories
- Rescue Funds – moved to a separate tab for your entry and noted at bottom of budget



Pre-Contract Questionnaire (PCQ) Updates for FY23

- Detailed instructions provided with the PCQ
- PCQ will be sent to program sites: **Friday, April 1, 2022**
- Completed PCQ returned to assigned Program Specialist & HV inbox by: **Monday, May 16, 2022**

Please send PCQ Questions to the HV Inbox by April 19, 2022;
HV Team will answer them during April Office Hours

Subject line: FY23 PCQ Question



SAVE THE DATE

HVSA Office Hours, April 21st 3-4pm **FY23 Pre-Contract Questionnaire (PCQ) Review**

Please send PCQ Questions to the HV Inbox by April 19, 2022;

HV Team will answer them during April Office Hours

Subject line: FY23 PCQ Question



Questions?

Opportunity to share



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