

*Thanks for joining!*

# HVSA Office Hours

July 21, 2022

*Please chat in your name and organization and your favorite summer self care activity*



Washington State Department of  
**CHILDREN, YOUTH & FAMILIES**

# Today's Topics

1. Announcements
2. Updates to the Contract Data Collection Attachment
3. Monthly Reporting Reminder
4. Questions
5. August Office Hours



# FY22 Year End Close

- Please have all invoices for FY22 submitted by Friday July 29<sup>th</sup>!
- Performance awards will be communicated early next week – you may invoice for these by Friday July 29<sup>th</sup> as well – either on a new A-19 or with your June invoice
- Don't forget to mark you final invoice checkbox
- Monthly and Quarterly Reports are due in PSRS



# Home Visiting Budget Assistance Tool (HV-BAT)

- The HV-BAT is an Excel-based instrument developed to standardize the collection of home visiting program cost data nationally
- **MIECHV-funded LIAs** will use the tool to report comprehensive home visiting program service data and costs incurred during a 12-month period (likely the prior fiscal year)
  - Data collection timeline: October 1st - December 2nd
- LIAs will receive a \$5,000 incentive for on-time and approved completion

**Webinar: September 22, 3-4pm**

**Office Hours: October 20, 3-4pm**



1. Announcements
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Data Collection, Reporting and Aligned Measures
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# CONTRACT ATTACHMENT: Data Collection, Reporting and Aligned Measures

1. Data Sharing
2. Data Collection Process and Schedule
3. Parental Consent
4. HVSA Aligned Performance Measures
  - HVSA Aligned Measures (and MIECHV Performance Measures)
  - Enrollment and Service Utilization
  - Demographic Information
  - Performance Payment Award Measures

# Data Attachment: Language Clean-Up Throughout

- Client, participant, women → Primary Caregiver
- 90 days → 3 months (timing for depression screening)
- Completed Developmental Referrals  
referral within 45 days = in a timely manner

*Language Clean-Up*

*Tweaks/Changes/Update*

*New Work*



# Updates to Table 2: Enrollment and Service Utilization Measures

*Language Clean-Up*

*Tweaks/Changes/Update*

*New Work*

Prior Measure	Changed * <b>NEW</b>
New Clients Enrolled Clients	Enrollment Date
	Funding Code
Exited Clients Exits after/before 24 months	Exit Date
Exit Reason	Exit Reason
Total Visits	Home Visit Date Home Visit Type Home Visit Duration (new for portfolio)
Total Encounters	Encounter Date Encounter Type Encounter Duration (new for portfolio)





# Updates to Table 3: Demographic Information

Language Clean-Up

Tweaks/Changes/Update

New Work

Prior Measure	Updated Measure
	Child Due Date (for those enrolled prenatally) <i>*New</i>
Caregiver Ethnicity – Hispanic	Caregiver Ethnicity – Hispanic or Latino
Caregiver Race	Alphabetically ordered Added “More than one race”
	Number of Household Members Dependent on Income <i>*New</i>
Caregiver Health Insurance Status Child Health Insurance Status	Collect every 6 months/Reduced options to: <ul style="list-style-type: none"> <li>- Medicaid or CHIP</li> <li>- No insurance coverage</li> <li>- Private or other</li> <li>- Tri-Care</li> </ul>
	Residential zip code <i>*New</i>



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### Caseload Changes

Please provide the following information about new enrollments, exits, and program completion during the reporting month.

	Funded by i502 State Funds	Funded by General State Funds	Funded by MIECHV	Funded by TANF	TOTAL
<b>Number of new families enrolled:</b>	<input type="text" value="8"/>	<input type="text" value="2"/>	<input type="text" value="0"/>	<input type="text" value="6"/>	<b>16</b>
<b>Number of exits before reaching HVSA retention goal:</b> <i>Clients that exited the program during the month before receiving 24 months of service.</i>	<input type="text" value="2"/>	<input type="text" value="0"/>	<input type="text" value="3"/>	<input type="text" value="1"/>	<b>6</b>
<b>Number of clients exiting after reaching HVSA retention goal:</b> <i>Clients that have exited the program during the month after receiving at least 24 months of services.</i>	<input type="text" value="0"/>	<input type="text" value="2"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	<b>3</b>

### New Expansion

**Total Number of Actively Enrolled Families/Clients this month (New Expansion only):**

**Maximum Service Capacity (New Expansion only):** 25

**Please explain your progress with the new expansion slots:**

### Enrollment Capacity



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Questions?



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# Save the Date

## **HVSA Office Hours, August 18<sup>th</sup> 3-4pm**

- PSRS Monthly Report Updates Review
- Workforce Incentives – Hear From the Field
- Open Questions



# Workforce Incentives— *Sharing and Listening August 18<sup>th</sup>*

- Learn about the workforce incentives opportunity
  - SFY23 ~1.2M (not contract additions) from MIECHV & State to be distributed by December 2021
  - **GOAL: offer a financial incentive that acknowledges and honors the home visiting staff who have stayed in their jobs during a challenging and difficult pandemic**
  - Share how other states, gather and validate data for Washington's workforce, and develop a methodology for distributing hazard pay
- Hear from Washington's programs about feasibility of various options





Questions?



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# Thank You!



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Questions?



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1. Updates to the Contract Data Collection Attachment
2. Enrollment Definitions
3. Monthly Reporting
4. Questions



# Enrollment Definitions

## Actively Enrolled

PBC Calculation



One-time cross-section look at number of participants who are

- Still enrolled at the end of the reporting period (e.g. month or quarter)
- Have had a visit or encounter within 3 months of the end of the reporting period.

*This may include participants who newly enrolled in the period.*



# Performance Based Contracting – Quarterly Enrollment Performance Milestone

**Milestone:** Program meets or exceeds enrollment of 90% of their Maximum Service Capacity (caseload) during the quarter

Measure:

$$\frac{\text{Average of the number of families **actively enrolled** on the last day of Month 1, Month 2 and Month 3 of the quarter}}{\text{Maximum Service Capacity (funded caseload)}}$$

**Award:** Based on contract base budget (not rescue, PBC) - Quarterly award equivalent to \$250 or 0.125% of the Contractor's budget, whichever is greater.

# Enrollment Definitions

## Cumulative Families Served

- Tally of families who received a home visit or encounter within 3 months of the reporting period (month)
- Families may have entered or exited during the period.

*(this is what you report in the PSRS monthly enrollment report)*

Contract  
Expectation

- **Caseload Maintenance: Cumulative Families Served\*** *(Section 6, paragraph d.)*
  - Calculated quarterly as the average of the 3 months cumulative participants served
  - Must meet or exceed 85% of the Maximum Service Capacity (funded slots)





# Monthly Report Updates – *Clarified Definitions*

## Cumulative Families Served

- Tally of families who received a home visit or encounter within 3 months of the reporting period (month)
- Families may have entered or exited during the period.  
*(this is what you report in the PSRS monthly enrollment report)*

- Screenshot of new page?



# PSRS Monthly Report Changes – *Expansion Reporting*

- Caseload Changes: *Continue* to include new enrollment in GFS reporting column
- “New Expansion” slots added to profile separate from caseload expectations
- New Expansion Section Questions
  - *How many families actively enrolled through expansion funding*
  - *Describe enrollment progress*
  - *Not used in the denominator to calculate 85% enrollment*



# Monthly Reporting – DOH Piloting

- Q1-Q2 Develop a monthly routine report from SQL that mimics data required in PSRS;
- Q2 Pilot with a few sites for accuracy and timing;
- Q2-Q3 Go live in Q2 for LIAs in Visit Tracker, Flo or those with data submitted to DOH *monthly*

