

Welcome to  
**2023 HVSA Office Hours!**

August 17, 2023

*Please chat in your name, organization & role  
and what instrument(s) you know how to play.*



Washington State Department of  
**CHILDREN, YOUTH & FAMILIES**

# Today's Topics

1. Updates and Announcements
2. WA-AIMH
3. All HVSA
4. Updates to Reporting Forms in the PSRS
  - Monthly Report
  - Quarterly Report
5. Open Questions
6. September 21<sup>st</sup> Office Hours



# Announcements

- If you haven't done so yet, please complete the Workforce Incentive Feedback Survey by Monday, 8/21. Please be sure to have your staff do so as well!



# Updated Rates Schedule

Date	Time	Agenda
8/22	2-3:30 pm	PAT Engagement Meeting #3 - Workload & Service Delivery Standards
8/31	10-11:30 am	PC+ Engagement Meeting #1 - Kickoff (rescheduled)
9/7	2-3:30 pm	NFP Engagement Meeting #1 - Kickoff
9/11	9:30-11 am	PAT Engagement Meeting #4 - Quality & Training Standards
9/20	10-11:30 am	PC+ Engagement Meeting #2 - Personnel Standards
9/25	9-10:30 am	NFP Engagement Meeting #2 - Personnel Standards
9/28	2-3:30 pm	Portfolio Models #1 - Kickoff
10/5	2-3:30 pm	PAT Engagement Meeting #5 - Overhead & Operational Costs
10/9	9-10:30 am	PC+ Engagement Meeting #3 - Workload & Service Delivery Standards
10/12	2-3:30 pm	NFP Engagement Meeting #3 - Model Service Standards
10/23	9:30-11 am	PAT Engagement Meeting #6 - Closing
10/31	11-12:30 pm	NFP Engagement Meeting #4 - Quality & Training Standards
11/2	2-3:30 pm	PC+ Engagement Meeting #5 - Overhead & Operational Costs
11/15	2-3:30 pm	NFP Engagement Meeting #5 - Overhead & Operational Costs
11/20	2:30-4 pm	PC+ Engagement Meeting #6 - Closing
12/14	2-3:30 pm	NFP Engagement Meeting #6 - Closing

# Megan Hamilton

## DCYF HV Administrative Assistant



# New WA-AIMH Reflective Supervision Webinar

Using Reflective Supervision Through a Multi-Cultural Lens to Honor Others in Relationship-based Work and to Promote, Diversity, Equity, Inclusion and Belonging



with Dr. Harleen Hutchinson, IMH-E® ([The Journey Institute](#))

Tuesday | October 10 | 9am - 12pm

**Sign up here:** <https://app.smartsheet.com/b/form/b6fb9c8ab2af4572a12a1a393f146d64>  
**Space is limited. For first consideration please fill out this form by August 31<sup>st</sup>.**

# Equitable Participation Guidelines

*First consideration is given to registrations received by August 31<sup>st</sup>. If 30 or more supervisors sign up for this event, the following equitable participation considerations will apply:*

- LIA's may apply for more than one supervisor, but first consideration will be given to those directly supervising home visitors.
- Supervisors with more than one year of experience in their role will be prioritized for this advanced learning opportunity.



# Other Upcoming FALL WA-AIMH Events

## **The Growing Brain: From Birth to Five Years Old**

Tuesdays | September 12, 19, 26 and October 3, 10, 17, 24 | 1pm-4pm

## **Foundations of Infant and Early Childhood Mental Health**

Wednesdays | October 4, 11, 18, 25, November 1 | 9am-12pm

## **Foundations of Reflective Practice**

Tuesday | November 14 | 1pm-4pm



# Fall All-HVSA Meeting

- Biannual meeting for all HVSA-funded programs. Typically includes:
  - Updates on HVSA systems and opportunities for program feedback
  - Speakers and group discussions about home visiting implementation
  - Opportunities to connect with home visiting peers across models
- Fall 2023 **virtual** schedule:
  - **Wednesday, November 8, 9:00-12:00:** Home visiting workforce (including home visitors)
  - **Thursday, November 9, 9:00-12:00:** Supervisors and program managers

*If you are not able to participate in the poll but would like to provide feedback, you can contact [cblair@startearly.org](mailto:cblair@startearly.org) or any team member from DCYF, DOH, or Start Early.*



# PSRS Monthly Report Changes

- Clarifying Language
- Definitions
- One additional question
- I502 is now Dedicated Cannabis Account (DCA)



# Monthly Report- Families Served

## Updated Language/Definitions:

- Cumulative number of children served
- Number of families receiving home visits
- Number of home visits – in-person, virtual, telephone

## Moved question from the quarterly report:

- Please describe the successes and challenges you have faced in completing home visits this month. Were there circumstances that impacted your program's ability to deliver home visits this month. If so, please describe.

Cumulative Families Served					
Please provide the following information for children and families served by HVSA funds during the reporting month.					
	Funded by MIECHV	Funded by DCA	Funded by General Funds State	Funded by TANF	TOTAL
Total Number of Contract Slots	45	25	25	24	119
	No Families Enrolled for period	No Families Enrolled for period	No Families Enrolled for period	No Families Enrolled for period	
Cumulative number of families served: <i>The number of home visiting participants who received a home visit (In person, virtual or telephone) or encounter within 3 months of the last day of reporting period; this may include families who have entered and/or exited during the reporting period.</i>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Number of children served: <i>The number of children who received a home visit or encounter within 3 months of the last day of the reporting period; this may include families who have entered or exited during the reporting period. This number may be greater than or less than the number of families reported above, depending on the families being served.</i>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Number of families that received home visits during report month: <i>The number of home visiting participants who received a home visit during the reporting month; this may include families who have entered or exited during the reporting period.</i>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Number of home visits completed during report month: <i>Home visits delivered in-person, virtual, or telephone</i>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Please describe the successes and challenges you have faced in completing home visits this month. Were there circumstances that impacted your program's ability to deliver home visits this month if so, please describe.					
<input type="text"/>					
Number of characters remaining: 1000					

# Monthly Report – Caseload Changes

Updated Language/Definitions:

*Clients is now Families*

Added an optional question:  
Please share with us any comments or additional information relating to your enrollments or exits this month.

Caseload Changes					
Please provide the following information about new enrollments, exits, and program completion during the reporting month.					
	Funded by MIECHV	Funded by DCA	Funded by General Funds State	Funded by TANF	TOTAL
Number of families with an enroll date during the report month:	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Number of families exited before reaching HVSA retention goal: <i>Families that exited the program during the month before receiving 24 months of services.</i>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Number of families exited after reaching HVSA retention goal: <i>Families that have exited the program during the month after receiving at least 24 months of services.</i>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Please share with us any comments or additional information relating to your enrollments or exits this month.					
<input type="text"/>					
Number of characters remaining: 1000					

# PSRS Quarterly Report Changes

(Coming soon)

- Addition of check boxes for areas where information hasn't changed to make entry less cumbersome
- Added/Eliminated Questions
- Merging/Clarifying Questions
- I502 is now Dedicated Cannabis Account (DCA)



# Quarterly Report – Fidelity to Model

NEW: check box



if your program is meeting all areas of fidelity.

Fidelity to Program Model	
<b>Areas That Do Not Meet Model Fidelity:</b> If the letter from your National Model Office/Ounce indicate areas where your program does not meet model fidelity, please list those indicators and your program's progress towards meeting model fidelity for each of those indicators.	
Indicator Area	Program Progress Towards Fidelity

Converted the table to two questions:

- Please describe your progress towards achieving full fidelity to your program model
- Please describe challenges your program is encountering towards meeting fidelity and how you are addressing those challenges.



# Quarterly Report - Staffing

NEW: check box



if there were **no** changes during the quarter

If you are experiencing staffing transitions, please describe your program plan and timeline for addressing those transitions in order to maintain enrollment numbers and continuity of services to families. Leave blank if not applicable.

*Number of characters remaining: 1500*

Please describe, if applicable, any ongoing challenges with recruiting or retaining staff and how your program is currently addressing these challenges. Leave blank if not applicable.

**Challenges with staff retention**

*Number of characters remaining: 1500*

**Challenges with staff recruitment**

*Number of characters remaining: 1500*



# Quarterly Report – Service Delivery

## NEW:

- Number of Nonbinary Caregivers
- In Q4: annual count of Nonbinary Caregivers
- Question: Please tell us how many unduplicated caregivers received services this year. Please include all caregivers that are participating in the program.

## Deleted:

- *Number of home visits completed*
- *Number of home visits attempted but not completed*

### Service Delivery

Please tell us how many unduplicated caregivers received services this quarter (received at least one home visit during this quarter). Please include all caregivers that are participating in the program.

Number of Female Caregivers:       Number of Male Caregivers:

~~Enter the number of home visits completed and attempted but not completed this quarter:~~

~~Number of Home Visits Completed~~ :       ~~Number of Home Visits Attempted~~ :

Do you have a waiting list for your home visiting program? :

Comments

Number of characters remaining: 1500

~~Describe any gaps in services needed by your home visiting participants that are not available in your community/In your program, if relevant, please list with~~



# Quarterly Report - CQI

## *Slightly Changed Question:*

- What discoveries or surprises were found when reviewing CQI data?

Were there any discoveries or surprises when reviewing CQI data?

*Number of characters remaining: 2000*



# Quarterly Report – Organization & Community

## Edited Questions:

- **Systems Work:** Describe any activities that occurred this quarter to strengthen connections with other local organizations around early learning, child welfare, and early intervention
- All programs answer question: working with DSHS and local CSOs (Not just TANF funded)

## Deleted:

- *Describe your relationship with/level of participation in the local Early Learning Regional Coalition.*

Organizational and Community Updates

Please describe any notable changes within your program or organization that have impacted implementation of your program.

Number of characters remaining: 1500

Describe any activities that occurred this quarter to create or improve connections with other service delivery systems: early learning, child welfare, early intervention.

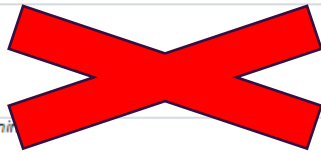
Number of characters remaining: 1500

Please describe any activities or efforts you participated in during this quarter to specifically strengthen referral pathways from TANF families into your program including connections with DSHS and your local Community Services Office.

Number of characters remaining: 1500

Describe your relationship with/level of participation in the local Early Learning Regional Coalition.

Number of characters remaining: 1500



# Other Questions?



**Save the Date**

**HVSA Office Hours**  
**September 21st, 2023 3-4 p.m.**



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# Thank You!



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