

Reevaluation of Returning Child May 2022

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Washington State Department of
CHILDREN, YOUTH & FAMILIES

Lesson Objectives

- These slides will show you how to update a child's record that did not qualify for services from a previous referral
- Demonstrate how to update the Assessments Tabs with Testing, Evaluation and Assessment and Eligibility Determination



Child Not Eligible

External Test - v2022.04.08.23150

My Dashboard Test Baby x

Home Child File Child Info Assessments IFSP Transition

Medical Diagnosis

Testing

Evaluation and Assessment

Eligibility Determination

Entry COS

Exit COS

More...

Evaluation and Assessment History

Type	Created By	Date of Consent	Date Started	Date Completed	Date Locked	
Initial Evaluation	Evella Ocampo	4/19/2022	4/19/2022	4/19/2022	Open	View

Initial Evaluation Completed 4/19/2022

Date of Parent/Guardian Consent: 4/19/2022

Date Initial Evaluation Started: 4/19/2022

Reopen

Evaluation Team Participants

Name	Role
Evella Ocampo	FRC
Test Parent	Mother

Add Participants

Evaluation Domains

For each development domain, please select a normed test, curriculum based tool or other evaluation method (if applicable), and summarize the child's present level of development.

- Adaptive [View](#)
- Cognitive [View](#)
- Expressive Communication [View](#)
- Receptive Communication [View](#)
- Physical: Fine Motor [View](#)
- Physical: Gross Motor [View](#)
- Social/Emotional [View](#)
- Vision [View](#)
- Hearing [View](#)

Quick Links

WASHINGTON STATE DEPARTMENT OF CHILDREN, YOUTH, & FAMILIES
ESIT-DMS

Reports Program Guidance

External Test - v2022.04.08.23150

My Dashboard Test Baby x

Home Child File Child Info Assessments IFSP Transition

Medical Diagnosis

Testing

Evaluation and Assessment

Eligibility Determination

Entry COS

Exit COS

More...

Eligibility Determination

This child has not been determined eligible. Click [Begin Eligibility Re-evaluation](#) to start.

Begin Eligibility Re-evaluation

Eligibility Team Members

Name	Role
Evella Ocampo	FRC
Test Parent	Mother

Add Participants

Diagnosis / Evaluation Information

The ESIT system has calculated the eligibility determination shown below, based on the evaluation or diagnosis information that was entered for this child.

The child is eligible for Part C Services because he/she has:

- A 1.5 standard deviation or 25% delay in development in one or more areas:
- A diagnosed condition that is likely to result in delay in development:
- The Child is not eligible for Part C services because he/she does not meet the above criteria.

Informed Clinical Opinion Summary

The evaluation and assessment of each child and the determination of the child's initial eligibility for Part C early intervention services must include the use of informed clinical opinion.

Not Eligible

This is the only method used for determining eligibility.

Eligibility Decision

Eligibility determination is a team decision.

Eligible Not Eligible

Eligibility Decision Date: 4/19/2022

Quick Links

WASHINGTON STATE DEPARTMENT OF CHILDREN, YOUTH, & FAMILIES
ESIT-DMS

Reports Program Guidance

Child Returns with a New Referral

- You will need to enter the new test results under the testing tab.
- Please do not delete the old tests, only add the new tests/tools as applicable.
- The child has to be re-evaluated in all domains.

The image displays two screenshots of the ESIT-DMS application interface. The top screenshot shows a modal dialog titled "Enter Results of Test, Tool or Other Evaluation Method". The dialog is for a "Developmental Assessment of Young Children (DAYC)" and includes fields for "Administered By" (TEST), "Location Performed" (TEST), and "Date Performed" (4/19/2022). Below these fields is a section for "Applicable Domains and Developmental Levels" with a list of domains: Adaptive, Cognitive, Expressive Communication, Receptive Communication, Physical: Fine Motor, Physical: Gross Motor, Social/Emotional, Vision, and Hearing. The bottom screenshot shows the "Assessments" tab in the application, displaying a table of assessment results for a child. The table has columns for "Entry Date", "Assessment Name", and "Assessment Date". The table shows two entries for "Developmental Assessment of Young Children (DAYC)" with dates 4/18/2022 and 4/18/2022. The application header includes "My Dashboard" and "Test Baby" tabs, and the footer includes "WASHINGTON STATE DEPARTMENT OF CHILDREN, YOUTH & FAMILIES ESIT-DMS".

Updating the Evaluation and Assessment Tab

External Test - v2022.04.08.23150

My Dashboard Test Baby x

Home Child File Child Info **Assessments** IFSP Transition

More...

Medical Diagnosis

Testing

Evaluation and Assessment

Eligibility Determination

Entry COS

Exit COS

Evaluation and Assessment History

Type	Created By	Date of Consent	Date Started	Date Completed	Date Locked	
Initial Evaluation	Evelia Ocampo	4/19/2022	4/19/2022	In progress	Open	View

Initial Evaluation In Progress

Date of Parent/Guardian Consent: 4/19/2022

Date Initial Evaluation Started: 4/19/2022 [Edit](#)

[Complete](#) [Add Participants](#)

Evaluation Team Participants

Name	Role	
Evelia Ocampo	FRC	X
Test Parent	Mother	X

Evaluation Domains

For each development domain, please select a normed test, curriculum based tool or other evaluation method (if applicable), and summarize the child's present level of development.

- Adaptive [Edit](#)
- Cognitive [Edit](#)
- Expressive Communication [Edit](#)
- Receptive Communication [Edit](#)
- Physical: Fine Motor [Edit](#)
- Physical: Gross Motor [Edit](#)
- Social/Emotional [Edit](#)
- Vision [Edit](#)
- Hearing [Edit](#)

Quick Links

WASHINGTON STATE DEPARTMENT OF CHILDREN, YOUTH, & FAMILIES
ESIT-DMS

Reports | Program Guidance

Updating the Evaluation Domains

- Select the "Edit" hyperlink and a new window will populate.
- Again, select the blue "reopen" button
- Select Remove Test/Tool/Method
- The test is selected by clicking on the test/tool/method and the complete button becomes available. Choose the updated test if applicable and then click complete.
- This step needs to be repeated for every domain.

Step 1

Domain: Adaptive

Developmental Assessment of Young Children (DAYC)

Administered By: test

Location Performed: test Date Performed: 4/18/2022

Developmental Levels

Age Equivalence: Percentage Delay: Standard Deviation: 0.60

Present Level of Development: test

Comments

Reopen Close

Click Reopen

Step 2

Domain: Adaptive

Developmental Assessment of Young Children (DAYC)

Administered By: test

Location Performed: test Date Performed: 4/18/2022

Developmental Levels

Age Equivalence: Percentage Delay: Standard Deviation: 0.60

Present Level of Development: test

Remove Test/Tool/Method

Comments

Save Close Complete

Click Remove Test/Tool/Method

Step 3

Domain: Adaptive

Normed Tests, Curriculum-Based Tools, or Other Evaluation

Click on one of the following tests to select it.

Developmental Assessment of Young Children (DAYC) 4/19/2022

Administered By: TEST Date Performed: 4/19/2022 Location Performed: TEST

Age Equivalence: Percentage Delay: Standard Deviation: -0.86

Developmental Assessment of Young Children (DAYC) 4/18/2022

Administered By: test Date Performed: 4/18/2022 Location Performed: test

Age Equivalence: Percentage Delay: Standard Deviation: 0.60

Save Close Complete

Click on the New Test/Tool/Method

Step 4

Domain: Adaptive

Developmental Assessment of Young Children (DAYC)

Administered By: TEST

Location Performed: TEST Date Performed: 4/19/2022

Developmental Levels

Age Equivalence: Percentage Delay: Standard Deviation: -0.86

Present Level of Development: TEST

Remove Test/Tool/Method

Comments

Save Close Complete

Click Complete

Updating the Evaluation Domains

The screenshot shows the ESIT-DMS web application interface. The browser address bar displays <https://apps-dev.dcyf.wa.gov/ESIT.Web/Dms>. The application title is "External Test - v2022.04.08.23150". The user is logged in as "Kali Wraspir".

The main navigation menu includes: Home, Child File, Child Info, **Assessments**, IFSP, and Transition. The left sidebar menu includes: Medical Diagnosis, Testing, **Evaluation and Assessment**, Eligibility Determination, Entry COS, and Exit COS.

The "Assessments" section displays a table of evaluation activities:

Type	Created By	Date of Consent	Date Started	Date Completed	Date Locked	
Initial Evaluation	Evelia Ocampo	4/19/2022	4/19/2022	In progress	Open	View

Below the table, the "Initial Evaluation In Progress" section shows:

- Date of Parent/Guardian Consent: 4/19/2022
- Date Initial Evaluation Started: 4/19/2022 [Edit](#)

The "Evaluation Team Participants" section includes a table:

Name	Role	
Evelia Ocampo	FRC	X
Test Parent	Mother	X

The "Evaluation Domains" section provides instructions: "For each development domain, please select a normed test, curriculum based tool or other evaluation method (if applicable), and summarize the child's present level of development." The domains listed are:

- Adaptive [Edit](#)
- Cognitive [Edit](#)
- Expressive Communication [Edit](#)
- Receptive Communication [Edit](#)
- Physical: Fine Motor [Edit](#)
- Physical: Gross Motor [Edit](#)
- Social/Emotional [Edit](#)
- Vision [Edit](#)
- Hearing [Edit](#)

A red callout bubble contains the following instructions:

Once you have edited the Initial Evaluation Dates
Added or Removed Participants
Updated Each Domain with the New Tests/Tools/Methods
Click Complete
Go to Eligibility Tab

At the bottom of the page, there are "Quick Links" and a "Complete" button. The footer includes the Washington State Department of Children, Youth, & Families logo and the text "ESIT-DMS".

Updating the Eligibility Determination Tab

The screenshot shows the ESIT-DMS web application interface. The browser address bar displays <https://apps-dev.dcyf.wa.gov/ESIT.Web/Dms>. The application header includes a navigation menu with tabs for Home, Child File, Child Info, Assessments, IFSP, and Transition. The 'Assessments' tab is active. The sidebar on the left contains a 'More...' dropdown menu with options: Medical Diagnosis, Testing, Evaluation and Assessment, Eligibility Determination (selected), Entry COS, and Exit COS. The main content area is titled 'Eligibility Determination' and contains the following sections:

- Eligibility Determination:** A message states, 'This child has not been determined eligible. Click **Begin Eligibility Re-evaluation** to start.' A blue button labeled 'Begin Eligibility Re-evaluation' is located to the right of this message.
- Eligibility Team Members:** A table lists team members:

Name	Role
Evela Ocampo	FRC
Test Parent	Mother

An 'Add Participants' button is located to the right of the table.

- Diagnosis / Evaluation Information:** A section explaining the eligibility determination process. It includes a checkbox for 'The child is eligible for Part C Services because he/she has:' with sub-options for 'A 1.5 standard deviation or 25% delay in development in one or more areas:' (Expressive Communication, Receptive Communication, Social/Emotional) and 'A diagnosed condition that is likely to result in delay in development:'. A second checkbox option is 'The Child is not eligible for Part C services because he/she does not meet the above criteria.'
- Informed Clinical Opinion Summary:** A section stating that the evaluation and assessment must include the use of informed clinical opinion.
- Not Eligible:** A section with a checkbox for 'This is the only method used for determining eligibility.'
- Eligibility Decision:** A section stating 'Eligibility determination is a team decision.' with radio buttons for 'Eligible' and 'Not Eligible' (selected). An 'Eligibility Decision Date' field shows '4/19/2022'.

At the bottom of the page, the logo for the Washington State Department of Children, Youth, & Families (ESIT-DMS) is visible on the left, and 'Reports' and 'Program Guidance' links are on the right.

Two red callout boxes are present:

- One pointing to the 'Begin Eligibility Re-evaluation' button with the text: 'Click Begin Re-evaluation'.
- Another pointing to the 'Eligibility Decision' section with the text: 'The Eval Info has been updated with the new Test/Tool/Method scores for'.

Updating the Eligibility Determination Tab

The screenshot displays the ESIT-DMS web application interface. The browser address bar shows <https://apps-dev.dcyf.wa.gov/ESIT.Web/Dms>. The application header includes "My Dashboard" and "Test Baby x". The main navigation menu has tabs for "Home", "Child File", "Child Info", "Assessments", "IFSP", and "Transition". The "Assessments" tab is active, and the "Eligibility Determination" sub-tab is selected in the left sidebar.

The main content area is divided into several sections:

- Eligibility Team Members:** A table with columns "Name" and "Role". An "Add Participants" button is located to the right.
- Diagnosis / Evaluation Information:** A text area containing the following text:

The ESIT system has calculated the eligibility determination shown below, based on the evaluation or diagnosis information that was entered for this child.

The child is eligible for Part C Services because he/she has:

 - A 1.5 standard deviation or 25% delay in development in one or more areas:
 - Expressive Communication
 - Receptive Communication
 - Social/Emotional
 - A diagnosed condition that is likely to result in delay in development:

The Child is not eligible for Part C services because he/she does not meet the above criteria.
- Informed Clinical Opinion Summary:** A text area with the following text:

The evaluation and assessment of each child and the determination of the child's initial eligibility for Part C early intervention services must include the use of informed clinical opinion.

This is the only method used for determining eligibility.
- Eligibility Decision:** A section with the text "Eligibility determination is a team decision." and two radio buttons: "Eligible" (selected) and "Not Eligible".

Red callout boxes highlight the following actions:

- "Click Add Participants" points to the "Add Participants" button.
- "Add ICO Statement" points to the text area under "Informed Clinical Opinion Summary".
- "Add Date" points to the "Eligibility Decision Date" input field.
- "Click Eligible" points to the "Eligible" radio button.
- "When all info is entered click complete" points to the "Complete" button.

At the bottom of the page, there is a footer with the Washington State Department of Children, Youth, & Families logo and the text "ESIT-DMS". On the right side of the footer, there are links for "Reports" and "Program Guidance".

Child is Now Eligible

The screenshot displays the ESIT-DMS web application interface. At the top, the browser address bar shows the URL <https://apps-dev.dcyf.wa.gov/ESIT.Web/Dms>. The application header includes a navigation menu with 'My Dashboard' and 'Test Baby' tabs, and a sub-menu with 'Home', 'Child File', 'Child Info', 'Assessments', 'IFSP', and 'Transition'. The 'Assessments' tab is active.

The main content area is divided into several sections:

- Eligibility Team Members:** A table listing team members:

Name	Role
Evela Ocampo	FRC
Test Parent	Mother
- Diagnosis / Evaluation Information:** A text block stating: "The ESIT system has calculated the eligibility determination shown below, based on the evaluation or diagnosis information that was entered for this child." It includes several checked checkboxes: "The child is eligible for Part C Services because he/she has:", "A 1.5 standard deviation or 25% delay in development in one or more areas:", "Expressive Communication", "Receptive Communication", and "Social/Emotional".
- Informed Clinical Opinion Summary:** A text block stating: "The evaluation and assessment of each child and the determination of the child's initial eligibility for Part C early intervention services must include the use of informed clinical opinion."
- Test Baby is Eligible:** A section with a checked checkbox: "This is the only method used for determining eligibility."
- Eligibility Decision:** A section with radio buttons for "Eligible" (selected) and "Not Eligible". The "Eligibility Decision Date" is set to 4/20/2022.

At the bottom of the application, there is a footer with the logo for the Washington State Department of Children, Youth, & Families, the text "ESIT-DMS", and links for "Reports" and "Program Guidance".

Questions?

Please contact the ESIT Help Desk
esit.help@dcyf.wa.gov

