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Dept. of Children, Youth & Families

Early Support for Infants & Toddlers (ESIT) Program

State Interagency Coordinating Council (SICC) | Virtual Meeting

Date: Wednesday, April 21, 2021

Time: 9 a.m. – 3 p.m.

Role & Purpose

In order to carry out its mission, the Council shall advise and assist the State Lead Agency, and the other participating state agencies, on a broad range of policy and coordination issues. The SICC will promote an appreciation for the needs of children that have or are at risk for developmental delays or disabilities and will gain an understanding of the services required to address those needs.

Group Agreements

- State your name each time you speak
 - Speak slowly– this helps our note-taker and interpreters
 - Avoid using acronyms and jargon
 - Be patient with one another as we practice Robert’s Rules of Order
- For Technical Assistance, please text Sue Rose at 360-999-0283.

Agenda

9-9:30 a.m. | Welcome & Introductions | SICC Vice Chair E Renae` Antalan

Welcome members, review and approve previous meeting minutes and today’s agenda.

9:30-9:50 a.m. | Micro-Training: Accessible Meetings for All

This is an opportunity for the SICC and audience members to continue learning about accessibility and ways to make meetings accessible for all.

9:50 – 10 a.m. | Break

10 – 10:30 a.m. | Parent Stories: ESIT Services

The council will hear a family share their experience with receiving ESIT services during the COVID-19 pandemic. Members will have an opportunity to ask questions and gain additional insights.

10:30 a.m. – 10:50 a.m. | Service Delivery Committee | Chair Ryan Guzman

Ryan Guzman, OSPI, will share information and gather feedback on the topic of Part C to B transitions.



10:50 – 11 a.m. Break

11 a.m. – 11:50 a.m. COVID-19 Materials Work Group

Laurie Thomas, ESIT Program Administrator, will share brochures created out of the COVID-19 materials work group. We will hear from providers around what have we learned from this experience as we reenter to in-person services.

11:50 – 12 p.m. | Public Comment

This time is set aside for the audience to state comments and share feedback on topics discussed in the morning. If the individual providing comment would like their comment to be included in the meeting minutes, they must provide a written summary to the SICC Chair Darci Ladwig.

12 – 12:30 p.m. | Lunch Break

12:30 p.m. – 1:50 p.m. Committee Updates

The SICC committee chairs will share updates, move motions and/or make recommendations to the council.

1:50 - 2 p.m. Break

2 – 2:40 p.m. Agency Updates

This is an opportunity for SICC state agency representatives to share insights, request advice/assistance from the council, and make announcements of upcoming events/activities.

2:40 - 2:50 p.m. Public Comment

This time is set aside for the audience to state comments and share feedback on the SICC meeting overall. If the individual providing comment would like their comment to be included in the meeting minutes, they must provide a written summary to the SICC Chair Darci Ladwig.

2:50 – 3 p.m. | Evaluation & Wrap Up

Members will have an opportunity to share their input on the day and make recommendations for future meeting topics.

Next SICC Meeting:

Wednesday, July 21, 2021 | Virtual

Dept. of Children, Youth & Families

Early Support for Infants & Toddlers (ESIT) Program

February State Interagency Coordinating Council (SICC) Virtual Meeting Minutes

Date: Wednesday, Feb. 17, 2021

Time: 9 a.m. – 2:30 p.m.

Welcome | SICC Chair Darci Ladwig

- Brian Frisina, DCYF ESIT Tribal Consultant, acknowledged and gave gratitude for being on ancestral territories.
- Members reviewed and approved the October and January minutes, and the February Agenda
- Farewell to SICC Member Maryanne Barnes

Accessibility Micro-Training: Descriptive Introductions | Janet George, SICC

Janet George shared on universal accessibility and instructed the group on how to give descriptive introductions. The purpose was understanding, accessibility, and inclusivity for those with disabilities and how it benefits everyone. Janet gave useful tips and examples of how to be mindful and achieve this. Using breakout rooms, SICC and audience members practiced describing themselves in a way that was accessible for all to see. Janet closed by expressing everyone has access needs that should be acknowledged and respected.

Adrienne O'Brien introduces Special Project Coordinator, Ciara Saalfeld to ESIT & DCYF

Parent Stories: ESIT Services | PIE Members & Angel Fettig, PhD

Members of the Parent Institute for Engagement (PIE), Julie German-Murry and Monica Heinberg, each shared their personal stories of having children enrolled in ESIT services during the pandemic. They elaborated on overcoming adversities brought on by the interruption of services due to the pandemic. They expressed the importance of continuity of care that is vital to their families. They express the services are invaluable to their children during these crucial years.

SICC Rep. Angel Fettig, PhD shared parent and provider perspectives regarding receipt and service delivery during the pandemic gathered from survey.

Angel reports findings of barriers include, language barriers, parental competence, future services, and parent coaching to support. Angels explains how services have been impacted do to the pandemic and, how the program is currently considering how to immediately and, in the future, better support children and their families.

Indicator C3: Child Outcomes Data Analysis by Race & Ethnicity | D-SAT Team

The DCYF ESIT Data Systems & Analysis Team shared additional race and ethnicity analyses on Indicator C3 – Child Outcomes. Shane Kolle, ESIT Data Analyst, reported on child outcomes by race and ethnicities; Asian, Black or African American, Hispanic or Latino, Native Hawaiian or Other Pacific Islander, Two or More Races, and White, on A. Positive social-emotional skills, B. Acquisition and use of knowledge and C. Use of appropriate behaviors to meet their needs. These were compared by Statewide, Variances, SS1, and SS2.



Public Comment

Audience shared comments and feedback on the data analysis.

Lunch Break

State Agency Reports & Committee Updates

This is an opportunity for SICC state agency representatives to share insights, request advice/assistance from the council, and make announcements of upcoming events/activities. The SICC committee chairs will also move motions and/or make recommendations to the council.

Finance Committee Motion #1: The Finance Committee Recommends [the SICC advise] that DCYF/ESIT use the unrealized enrollment data they currently have to consider distributing any unspent funds to the ESIT provider community, as a one-time only COVID relief package. **Motion passed.**

Discussion of the need for funds for providers and the need for the ESIT office to retain the dollars was had. Laurie Thomas stated building and supporting ESIT infrastructure and, supporting providers were equally important.

Finance Committee Motion #2: Given the importance of the total child package and the infrastructure needs of provider organizations the finance committee recommends [the SICC advise] that DCYF/ESIT pass through any increase in the Part C federal allocation directly to providers.

Several members abstained and requested more information before voting.

It was recommended to revise the motion in a way it could support both areas to be passed.

Finance Committee Motion #2 Amended: Given the importance of the total child package and the infrastructure needs of the provider organizations the finance committee recommends that DCYF/ESIT pass through any increase in the Part C federal FFY21-22 allocate equitably directly to providers.

Motion passed.

Public Comment

Audience shared comments and feedback on the data analysis.

Evaluation & Wrap Up

Members had an opportunity to share their input and make recommendations for future meetings..

Next SICC Meeting: Wednesday, April 21, 2021 | Virtual

Members present: Darci Ladwig, Jen Cole, E Renae` Antalan, Cindy Carroll, Maryanne Barnes, Mary Clive-Stively, Michelle LaMotte, Lisa Greenwald, Angel Fettig, Evelyn Perez, Janet George, Sarah Burdette, Shellea Quillen, Ryan Guzman, Karen Huber, Magan Cromar, LTC. Daniel Tolson, MD., and Laurie Thomas **Members Absent:** Katrina King, Sugely Sanchez

Additional Resources:

- [Rooted in Rights – Making meetings and events accessible to the disability community](#)
- [Level Access - series on Making Communications Accessible for remote audiences](#)
- [Methods for Assessing Racial/Ethnic Disproportionality in Special Education: A Technical Assistance Guide \(Revised\)](#)

State Interagency Coordinating Council Committee Report

Parent Institute of Engagement Report

Date: 4/13/2021

Chair/Vice Chair: Click or tap here to enter text.

DCYF ESIT Staff Liaison: Vanessa Allen

of Members: 8

Recruiting: No Yes

of Meetings Since Last SICC: 1

Topics Covered:

During our last PIE meeting we went over Crucial Conversations and learned about SICC and Committees. Two PIE members also participated in the COVID-19 Materials Workgroup to help develop materials around reentry to in-person services.

Our next PIE meeting is scheduled for Tuesday, April 20.

We have the following guest speakers joining us:

- Jen Cole, PAVE Director and SEAC Representative on the SICC, will share her journey, advocacy, resources and information on the Special Education Advisory Council (SEAC).
- Doreen Vandervort, PAVE Parent to Parent Coordinator, will share about PAVE and its programs and resources.
- Sue Rose, DCYF ESIT Stakeholder Engagement Manager, will present on Robert's Rules of Order

We will also review and discuss chapters in the book Crucial Conversations.



State Interagency Coordinating Council Committee Report

Finance Committee Report

Date: 4/13/2021

Chair/Vice Chair: Magan Cromar (Chair) and Alicia Skelly (Vice Chair)

DCYF ESIT Staff Liaison: Val Arnold and Noel Parrish

of Members: 13 members

Recruiting: No Yes

If yes, please describe type of membership recruiting for (i.e. parents, providers, region, etc.):
Not applicable.

of Meetings Since Last SICCC held on February xx, 2021: 3 Meetings: March 8, 2021; April 1, 2021 (Special Work Session); April 12, 2021

Topics Covered: The topics addressed across all three meetings (two regular and one special session) include the FFY 2021 Federal IDEA Part C Grant Application; ACORN Migration Status Update & Potential Fiscal Impacts (limited discussion time); COVID-19 Fiscal Impact Survey Results; System of Payments and Fees; Expanded Medicaid Billing Plan Updates (standing topic); Distribution and Use of Anticipated Underspent Federal Funds; and Priority Areas and Potential Use of IDEA Part C American Rescue Plan Act (ARPA) Funding.

Committee Progress to Date: The committee reviewed the overarching components of the federal FFY 2021 IDEA Part C grant application, discussed a five-year budget history, and spent time reviewing initial raw data and themes/trends from the COVID-19 Fiscal Impact Survey results. Committee members planned and held a special work session on April 1st to review four different distribution options presented by DCYF leadership related to the anticipated underspent federal funds and enhanced training funds. Members commented on the benefit of combining these two separate “buckets” of funding into a single allocation to promote local flexibility. The committee also reviewed and discussed a drafted set of priority areas for use of the ARPA funding. Members commented on both the five priority areas identified and the proposed percentages across those areas.

Committee Challenges or Obstacles: Challenges have included (a) short, limited time frames for providing meaningful feedback to DCYF on potential uses of American Rescue Plan Act (ARPA) funding and (b) lack of timely information from the federal Office of Special Education Programs including actual state allocation for “regular” FFY 2021 Federal IDEA Part C (posted federal grant application has placeholder using prior year allocation) and confirmation of projected \$4,683,413 ARPA set-aside, as well as federal guidance and/or requirements for use of these federal funds.

Motion #1: The finance committee recommends that DCYF distribute \$5,000 per EIPA as a base and an additional percentage based on unrealized enrollment. If an EIPA experienced a decrease that would allocate less than \$2,500, a zero change, or an increase in enrollment we recommend that they receive an additional \$2,500 minimum allocation.



State Interagency Coordinating Council Committee Report

Data Committee Report

Date: 4/7/2021

Chair/Vice Chair: E'Renae Antalan (Chair), Lisa Greenwald (Vice Chair)

DCYF ESIT Staff Liaison: Kim Hopkins

of Members: 9

Recruiting: No Yes

If yes, please describe type of membership recruiting for (i.e. parents, providers, region, etc.):
parent advocates

of Meetings Since Last SICC: 1

Topics Covered: ESIT.Web billing reports access and demo, Family Outcomes Survey Results, SSIP Analysis

Committee Progress to Date: Committee provides continuous feedback regarding the federal reporting and ACORN migration. The committee provides suggestions on how the state office can improve reports and report analysis.

Committee Challenges or Obstacles:



State Interagency Coordinating Council Committee Report

Service Delivery Committee Report

Date: 4/21/2021

Chair/Vice Chair: Ryan Guzman, Chair, Jana Burk, Co-Chair

DCYF ESIT Staff Liaison: Sue Rose

of Members: 8

Recruiting: No Yes

If yes, please describe type of membership recruiting for (i.e. parents, providers, region, etc.):
n/a

of Meetings Since Last SICC: 2

Topics Covered: Part C to B transition; OSPI/ESIT collaborative guidance, drafting/review of proposed Opt Out Policy shared at public comment, COVID 19 Materials Workgroup updates

Committee Progress to Date: The Service Delivery Committee (SDC) under Laurie Thomas' guidance have created a subgroup supporting COVID-19 materials to be shared with ESIT providers and families. ESIT partners are also collaborating with OSPI Early Childhood Special Education (ECSE) division to create a joint Part C to B guidance document for ECSE providers. The SDC reviewed the document and began to identify gaps in content and areas of priority. It was requested that we revisit this topic in the coming months, and/or see this as a standing agenda item.

Describe challenges: Part C and B partners do not always have aligned and consistent language to describe common policy and procedure. The team will work together to support this so that a usable tool can be created within this collaborative team.

