

April 17, 2020

HVSA Home Visiting Programs –

The vulnerability, courage and resilience you all have shown during this time of uncertainty is incredible, to say the least. As you continue to use your professional expertise and develop new approaches to support yourself and your families over the last several weeks, you may start to wonder what the days ahead will hold. You might be wondering about your family, community and professional practice, as well as how you will engage with families, the stability of funding, the economy and much more.

At this time, we do not have any information as to the possible future impact of COVID-19 on the Home Visiting Services Account. As information becomes available and the picture of economic trajectory crystalizes, we will share information as we have it. We continue to have funds available for ongoing services in State Fiscal Year 2021 and will proceed according to plans. LIAs should soon receive information for the pre-contract questionnaires and budgets for the next contract cycle. Please continue to connect with your DCYF program specialist and join us for office hours to share questions, successes, concerns or ideas that are on your minds. We are all in this together.

Please note that all the prior weekly emails and up-to-date responses to FAQs are posted on the DCYF home visiting [coronavirus web page](#). To date, there are more than 20 questions/responses posted. Below you will find new questions and answers, which will also be posted to DCYF's home visiting COVID-19 web page.

Question: Is there any discussion about granting an extension to the current grant cycle or allowing any kind of rollover? A majority of my staff were pulled into COVID-19 response so I am concerned that we might not spend down all of our grants. *[April 17, 2020]*

Response: To date, DCYF has not been given an extension on spending our MIECHV grant beyond its current period of availability – and we don't anticipate we will get one. DCYF does not carry forward budgets with its LIA contractors from year to year, instead, we work with each LIA on an annual contract budget. You will receive your Pre-Contract Questionnaire and Budget from your DCYF Program Specialist soon and they will work with you on current and future contract budget and spending plans.

Question: Will LIAs be allowed to move funds from one budget category to another? For example, can we move funds from our travel line item to the salary line item in the current budget? *[April 17, 2020]*

Response: **Currently, contracts allow for shifts between categories (pay points of the budget) within a funding source. These shifts must receive prior written approval from DCYF. Large transfers between expense categories – particularly if they exceed 10% of the total budget for that fund source – can only be made with prior written approval from DCYF and may require a contract amendment. Please note that no shifts can be made across funding sources. Please talk with your DCYF Program Specialist if you have any budget concerns.**

Question: Is the CQI PDSA report due on April 20? *[April 17, 2020]*

Response: The March CQI Report (due April 20) is waived, so you are not required to submit it. New guidance for CQI during the remainder of this fiscal year will be announced in our newsletter and more details will be announced in the CQI webinars on April 22 and 23. Guidance on reporting due dates and deliverables between now and June 30 will be given at that time.

Question: When will LIAs be receiving the Pre-Contract Questionnaires? *[April 17, 2020]*

Response: **We have just finished streamlining the Pre-Contract Questionnaires and are customizing them to release to programs in the next week.**

Question: Will there be a delay in the timing of our annual fiscal review in light of the COVID-19 crisis? *[April 17, 2020]*

Response: **Even though remote, our fiscal review team continues to work at the same pace in conducting fiscal reviews as they did before the COVID-19 crisis. It is likely that the majority of programs have already received their SFY20 fiscal review. If a program has not yet had their review, they can expect it to occur before the end of the current fiscal year (June 30).**

Trainings, Tips, Tricks shared by partners and LIAs: *[April 17, 2020]*

- Virtual Platforms: Some home visiting programs are using Doxy.me. Please contact your DCYF Program Specialist for more information on which programs are using Doxy.me.
- [Disaster Cash Assistance Program](#) (DCAP) is available through the Washington State Department of Social and Health Services and provides one-time cash assistance to Washington families and people without children who meet the income and resource limits of the program.
- Mindful Self-Compassion webinar series beginning April 29: This is a collaboration between the Brazelton Touchpoints Center, The Center for Child and Family Well-being at the University of Washington and the Center for Mindful Self-Compassion. This will be a three-part webinar series. For more information and registration, visit: [Mindful Self-Compassion Webinar Series](#).
- [Local food banks](#) help individuals and families with free groceries, perishable items and other food assistance.
- Financial Aid and Case Management: the [Washington Salvation Army](#) has resources to help low-income families pay bills, find housing and address other basic needs. Referrals and support for various needs is offered.

Other Items and Office Hours Reminder:

We will continue to host office hours next week on April 22. We have heard that there have been challenges with the link to the WebEx call, please use the link below and our apologies for challenges with the WebEx meeting links.

HVSA COVID-19 Open Office Hours WebEx meeting (April 22: 12-1 p.m.)

Meeting link:

<https://wadcyf.webex.com/wadcyf/j.php?MTID=m0a9abf5252a4cf0f86c7d29c34c96267>

Meeting number: 281 060 995

Password: h83iHdhECs3

Join by phone

+13608103022 US Toll

Access code: 281 060 995

Thank you for all you are and do for children and families in Washington.