

ATLP Data Collection and Quality Assurance Enhancement Plan for 2024

A robust QA and data collection plan will ensure high-quality services, promote continuous improvement, and enhance outcomes for youth. By setting clear objectives, establishing key components and processes, providers can better meet the needs of the youth in their programs and demonstrate their programs' effectiveness.

Goal for 2024

- Objective: develop and implement universal tools that all providers can utilize
- Benefits: easier quantification of information, standardized data collection, improved programming standards across providers

Data Collection Plan

- Objectives: monitor and improve service delivery, measure youth outcomes, ensure accountability
- Key Components: identify data collection points (e.g., case files, surveys), standardized methods for data collection, define key metrics (e.g., housing stability, employment status, meeting goals)
- Processes: collect baseline data at intake, have regular updates to track progress, conduct exit assessments, regular analysis and reporting

Quality Assurance Plan

- Objectives: ensure high standards of care, promote continuous improvement, enhance youth outcomes
- Key components: develop clear operational guidelines and service standards, regularly train staff on best practices, implement systems for receiving and acting on feedback, develop procedures for addressing identified issues
- Processes: hold mandatory staff trainings on best practices, trauma-informed care, and cultural competencies, offer regular surveys

Data Collection Meetings

- Schedule: August meeting with providers



Washington State Department of
CHILDREN, YOUTH & FAMILIES

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- Purpose: review tools developed by current providers to measure client progress based on individualized goals and case plans
- Topics to Discuss: tools for tracking client progress, exit interview procedures, methods for tracking referrals and reasons for declining referrals