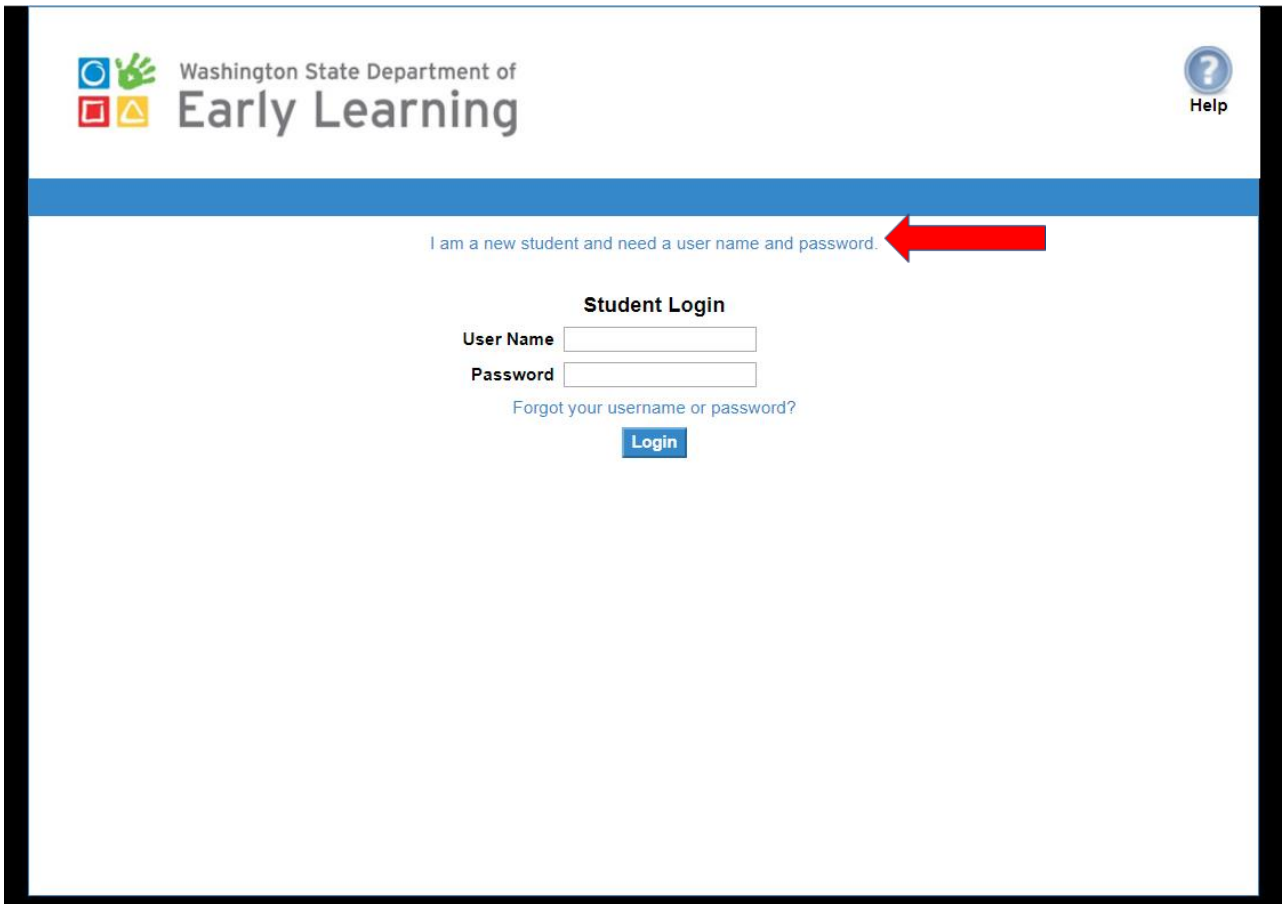


How to Complete Online Training on the DEL Training Portal

Go to www.deltraining.com to login or register as a new student.

- If you registered before, login with your username and password. You can click the “Forgot your Username or Password?” link to recover your username or password.
- If you are a new student, select the “I am a new student and need a user name and password” button to register.



Washington State Department of
Early Learning

Help

[I am a new student and need a user name and password.](#)

Student Login

User Name

Password

[Forgot your username or password?](#)

How to Register at DELTraining.com

Create an account by filling in the information on the New Student Form. If you do not have a STARS ID, you will need to create a MERIT account. For instructions on how to create a MERIT account, click [HERE](#).

Washington State Department of
Early Learning

New Student Form

Note that all fields are required except Address 2.

First Name

Last Name

Email Address

STARS ID

Address 1

Address 2

City

State WA

Zip

County

Username

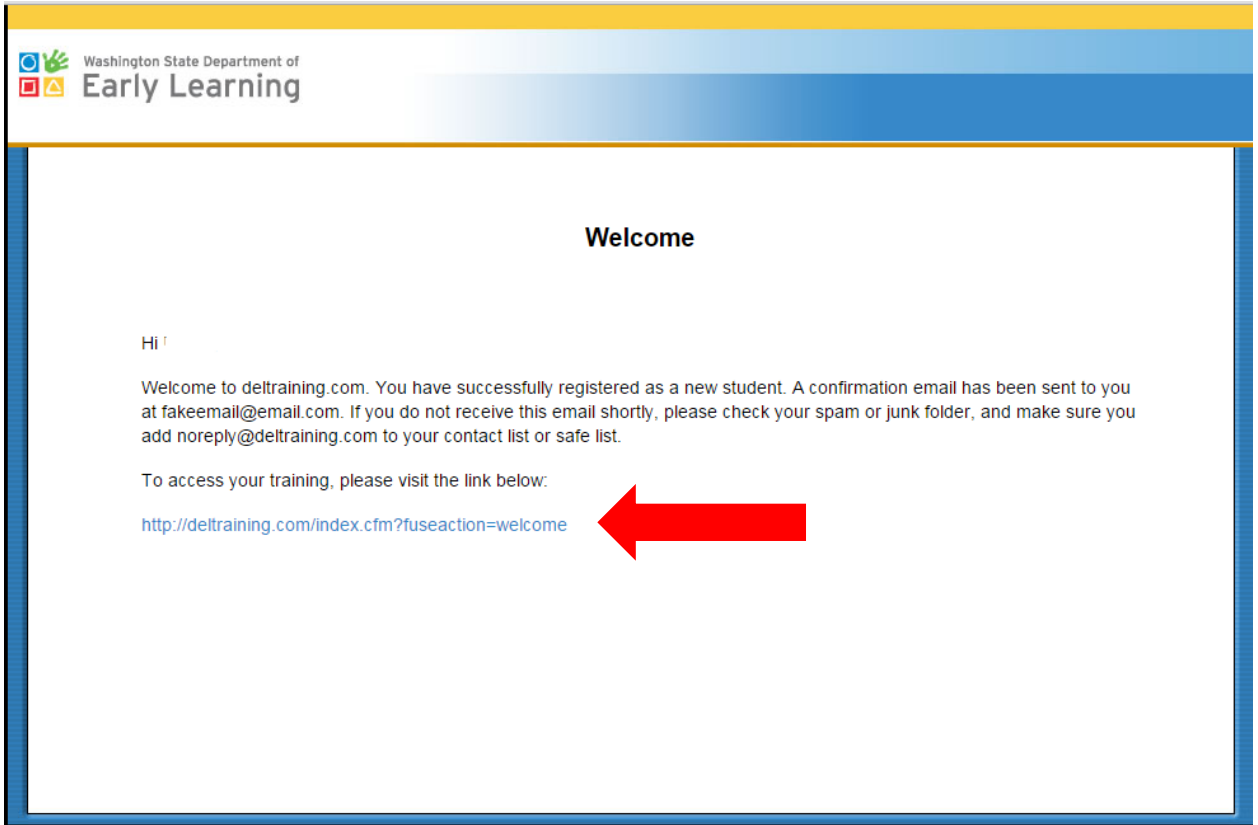
Password

Confirm Password

TIP! If you receive a message that the email address you chose is already in use, but you do not have a DEL Training account, **you will need to register with a different email address.** This message means the email address was used to register for Child Care Aware classes in the past.

Welcome to the Portal

After registering, you will be taken to the welcome screen where you can click the link to access your training. You will receive an email with your username, password, and a link to the login page.




Select your Online Training

Find your required online training at the bottom of the page. To begin the course, click the title of the training you want to take. The course will begin automatically and will require audio.

TIP! Remember to enable pop-up blockers to ensure that your training will start.

Use the + or - sign in front of each title to expand or collapse the list

— DEL Trainer Approval			
These courses are part of the process to become an approved trainer for the Department of Early Learning (DEL) in Washington State. While STARS hours are not awarded for completion, they will meet your first year of continuing education as a State-approved Trainer. How to become a DEL state-approved trainer.			
Click course name to launch training	Status	Date Completed	Certificate
+ Introduction	not started		
+ Core Competencies	not started		
+ Cultural Competencies	not started		
+ How Adults Learn	not started		
+ Designing Adult Learning	not started		
+ Facilitating Adult Learning	not started		
+ Early Learning Guidelines	not started		
+ Executive Function	not started		
+ MERIT	not started		
— ECEAP - Early Childhood Education and Assistance Program			
These online courses are for ECEAP staff and contractors.			
Click course name to launch training	Status	Date Completed	Certificate
+ ELMS Eligibility	not started		
— Required training 			
These courses are required for licensed early learning providers. No STARS hours are awarded for these required courses.			
Click course name to launch training	Status	Date Completed	Certificate
+ Immunization in Child Care	not started		
+ Mandated Reporter: Child Abuse	not started		
+ Safe Sleep	in progress		
+ Clase sobre la seguridad para dormir a los bebés	not started		
+ Electronic Attendance Training	not started		

Access Your Certificate of Completion

After training completion, you will be redirected to the home page where you can find your training certificate. Locate your certificate under the “Certificate” column.

Use the + or - sign in front of each title to expand or collapse the list

DEL Trainer Approval			
These courses are part of the process to become an approved trainer for the Department of Early Learning (DEL) in Washington State. While STARS hours are not awarded for completion, they will meet your first year of continuing education as a State-approved Trainer. How to become a DEL state-approved trainer.			
Click course name to launch training	Status	Date Completed	Certificate
+ Introduction	completed	01/30/2017	Available here
+ Core Competencies	completed	11/13/2017	Available here
+ Cultural Competencies	in progress		
+ How Adults Learn	not started		
+ Designing Adult Learning	not started		
+ Facilitating Adult Learning	not started		
+ Early Learning Guidelines	not started		
+ Executive Function	not started		
+ MERIT	completed	11/13/2017	Available here
ECEAP - Early Childhood Education and Assistance Program			
These online courses are for ECEAP staff and contractors.			
Click course name to launch training	Status	Date Completed	Certificate
+ ELMS Eligibility	in progress		
Required training			
These courses are required for licensed early learning providers. No STARS hours are awarded for these required courses.			
Click course name to launch training	Status	Date Completed	Certificate
+ Immunization in Child Care	completed	11/13/2017	Available here
+ Mandated Reporter: Child Abuse	completed	09/15/2017	Available here
+ Safe Sleep	completed	11/27/2017	Available here
+ Safe Sleep	completed	02/06/2018	Available here
+ Clase sobre la seguridad para dormir a los bebés	not started		
+ Electronic Attendance Training	in progress		



For additional support with accessing online trainings through the DEL Training Portal (<http://deltraining.com/>), contact the MERIT support team at:

- MERIT@del.wa.gov
- Call 1.866.482.4325, option 5