

Agenda

DCYF Licensing Division-CPA Portal Learning & Listening Sessions

Date: Monday, April 26, 2021

Time: 2:00-3:00 pm

Objective

Licensing Division would like to communicate and collaborate with statewide CPA's to discuss Binti portal, implementation supports, timeline, training needs and take questions relating to this process.

Agenda

Introduction and Welcome (5 min) (Marina)

Objectives

Marina – opening welcome and thank you for attending.

New Home Study (25 min) (Amber and Sonya)

Why?

Amber: Reviewed PowerPoint on the new Home Study.

Some themes around what we heard when designing new Home Study.

How children have exited care.

Permanency types: Relational, Cultural and Legal. New approach to elevate Relational and Cultural Permanency.

Tiered Approach - four individual tiers

1. Safety Assessment-Emergent Placement
2. Well-Being Assessment
3. Licensure
4. Adoption

Pathways expectation is that staff complete tier 2 assessment for all applicants. There are multiple pathways that can be completed based on provider needs. Reviewed each tier individually in more depth.

Listening-Discussion Time

Question: If you are adding tiers at different times is the assumption that you will check to ensure no changes have occurred since the previous tier was completed? (might that step become a form or field in Binti - how will you show that you did this work)?



Amber: If no updates have been made to the assessment the assumption would be that nothing changed unless you made them.

Renatta: The personal information form will live in Binti so that applicant will be able to look at it and update only what needs to be updated. They won't have to start from scratch.

Question: How significant of a change requires an update? For example, if foster parents listed their kids' ages on the personal info, does that form need to be updated? Or only major changes such as jobs?

Renatta: The form has children's DOB so no; you would not need to update that.

Question: When are adoption Home Study updates needed?

Amber: Adoption Home Study updates are required when:

There are changes within the family, e.g. divorce, someone new moves in the home, a medical condition or significant change affecting the caregiver's ability to care for children.

The needs or characteristics of a child considered for adoption is significantly different than when the family was assessed in a previously approved Home Study.

Families have previously adopted a child and are adopting another child that is outside the recommendations on the previous Home Study.

The local court requires an update.

Amber: The tiered approach is not in effect now.

Matt: The intent is to have the Home Study and the provider portal begin at the same time.

Timeline for portal is to have it up and running for staff and external state applicants on November 1st. Four pilot CPA's would be potentially 30-60 days after that. In 2022 we will look at cohorts.

[Online Portal Overview and Highlights \(15 min\) \(Matt and Renatta\)](#)

DCYF website-prolonged posting

Portal updates-flow, process from applicant prospective, licensing track, forms and documents, household member updates.

Naming announcement will be coming soon.

Matt: We are currently still in the build of the portal. We have tracks/paths for different workflows. Working on migrating some data from existing systems. Project is moving forward on same time frame. The hope is to minimize duplication of work. Bringing in new forms and policies.

Renatta: Walk-through of Binti portal. Dashboards can be tailored to fit the items that you are focusing on. Clicking on 'Actions' for each individual will take you directly to the applicant's

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data. You are able to edit directly from this location.

Matt: Chat will be available for first level service like password resets etc. If it relates to policy, procedure, practice, the chat will refer you to the department for the next level of service. Reports module still under development. Reviewed the Family Map report – shows listing of all providers on a map by location. Different colored pins mean different things. Workers will get notifications if a provider updates their information on the portal.

Listening-Discussion Time

Training Updates and Needs (5 min) (Debbie)

Listening-Discussion Time

HS Track Training

HS-new training and CPA inclusion

Jesse: CPA's are invited to the Home Study training track, several already signed up. We do save room for staff and try to keep group size to 25 so we'll let you know which session you will be in. We are training on the "why" of the Home Study.

Communication Needs (5 min) (Jason)

Monthly agenda item requests

Feedback loop-website posting working?

Gov Delivery emails

Who needs to attend the meetings? Streamlining attendance.

Jason: Important to keep you all informed and to get feedback. How are these ways of communicating working? Any new ideas?

Matt: There may be some problems with link on the webpage – will try to get that resolved.

Listening-Discussion Time

Questions and Discussion (5 min)

Reminder on new date for May due to holiday will be held on June 7th

Marina: if you did not receive the updated invite please let Marina know.